



Randlay Primary School & Nursery

Local Centre,
Randlay, Telford,
Shropshire TF3 2LR

Head Teacher:
Mrs Lynda Stolic Bed(Hons), NPQH, MaST



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9th October 2026

Dear Parents and Carers,

Parents' Meetings Whole School

I am pleased to inform you that parents' meetings for the children will take place in school on the following dates: -

Reception to Year 6 – Appointments

Appointment slots will go live on **Tuesday 13th October at 6pm** and will be available on a 'first come first served' basis. **Please note that, due to limited appointment availability, we are only able to offer one appointment per child.**

Reception to Year 6	Monday 19 th October	3.30 - 7.00pm
Reception to Year 6	Wednesday 21 st October	3.30 - 6.00pm

To book your appointments, please visit <https://randlay.schoolcloud.co.uk/> by clicking the link.

10-minute slots will be available with your child's class teacher to allow you time to discuss your child's progress. Please aim to adhere to the 10-minute time slots so that teachers can do their best to run on time. Try to be mindful of sibling appointments overlapping; we recommend a minimum of 10-minutes between appointments to avoid any disruption.

Nursery – Drop-in Session

Parents and carers are invited to attend a **drop-in session with their child's keyworker**, Miss Reid, Mrs Cole, or Miss Mincher, to discuss their child's progress on the following date/times. **You do not need to book an appointment.**

Nursery/Miss Reid	Monday 19 th October	3.30-5.30pm
Nursery/Miss Mincher	Monday 19 th October	3.30-5.30pm
Nursery/Mrs Cole	Monday 19 th October	3.30-5.30pm



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A short guide on how to book appointments is included with this letter. **We would appreciate it if you could visit the link above and log in as soon as possible to familiarise yourself with the system and if you experience any problems please contact the school office.**

If your child attends an afterschool club or Honeybees wraparound club, please be aware that these will go ahead as normal.

Yours sincerely,



Lynda Stolic
Headteacher

Att: parents' meeting guidance





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