



Randlay Primary School & Nursery

Local Centre,
Randlay, Telford,
Shropshire TF3 2LR

Head Teacher:
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13th June 2025

Dear Parents and Carers,

Key Dates – Summer Term

As we approach the end of the academic year, we would like to inform you of several important dates coming up.

Friday, 4th July – School Reports Available

Your child's annual school report will be sent home on this date. The report provides a comprehensive overview of your child's progress and achievements throughout the year.

Monday, 7th July – Change Around Day

On this day, children will have the opportunity to meet their new class teacher and learn about their new class for the upcoming academic year. This event is designed to help students transition smoothly and become familiar with their new learning environment. Please note that class placements are final after this date.

Wednesday, 9th July – Parent Appointments

We will be offering parent appointments on this date, from 3.30pm until 5.50pm.

These meetings are optional.

If, after reviewing the school report you have a query or wish to discuss anything, please visit the parents' booking system by clicking on the following link <https://randlay.schoolcloud.co.uk/>. A short guide on how to book appointments is included with this letter. Please aim to adhere to the **10-minute time slots** so that teachers can do their best to run on time.

Appointment slots will go live on **Friday 4th July** and will be available on a 'first come first served' basis.

We appreciate your continued support in your child's education. Should you have any questions or require further information, please do not hesitate to contact us.

Kind regards,

Lynda Stolic
Headteacher



